



OPEN RESEARCH DATA MANAGEMENT PLAN ASSESSMENT GRID

1. DATA SUMMARY

1.a Is header information provided (action ID, acronym, DMP version, name of the DMP responsible)? Yes Some No

1.b Are the purpose of the data collection, its relation to project objectives explained? Is data utility outlined (to whom will the data be useful)? Yes Some No

1.c Are data types and formats specified? Yes Some No

1.d Is the expected volume of the data estimated? Yes Some No

1.e Is data reuse described including origin of data? Yes Some No

Recommendations:

2. FAIR DATA

2.1. Making data findable, including, provisions for metadata

2.1.a Is data discoverability described, including role of metadata? Yes Some No

2.1.b Are data identification and naming conventions described? Yes Some No

2.1.c Are metadata standards and conventions described? Yes Some No

2.1.d Will the data be searchable? Yes Some No

Recommendations:

2.2. Making data openly accessible

2.2.a Are open access to the data and reasons for access restrictions (if any) described? Are there instructions on how to gain access to restricted data? Yes Some No

2.2.b Is it described where (e.g. repository) and how (e.g. methods and software) the data can be accessed? Is relevant documentation mentioned? Yes Some No

2.2.c Is it specified where the data and associated metadata, documentation and code are deposited? Yes Some No

Recommendations:

2.3. Making data interoperable

2.3.a Is it described how data interoperability will be facilitated, e.g. through use of data and metadata vocabularies, standards or methodologies? Yes Some No

2.3.b Is inter-disciplinary interoperability facilitated, e.g. by using standard vocabularies for all data types? Yes Some No

Recommendations:

2.4. Increase data re-use (through clarifying licences)

2.3.a Is data licensing described including impact on data reuse? Yes Some No

2.3.b Are there clear justifications for licence restrictions, e.g. reuse by third parties, periods of restricted use? Yes Some No

2.3.c Are data quality assurance processes described? Yes Some No

2.3.d Is it specified for how long will the data remain re-usable? Yes Some No

Recommendations:

3. ALLOCATION OF RESOURCES

3.a Are the costs for data management estimated? Yes Some No

3.b Are data management responsibilities identified? Yes Some No

3.c Are the costs and potential value of long term preservation described? Are procedures to decide what data will be kept and for how long outlined? Yes Some No

Recommendations:

4. DATA SECURITY

4.a Are procedures for data recovery as well as secure storage and transfer of sensitive data specified? Yes Some No

Recommendations:

5. ETHICAL ASPECTS

5.a Are there references to the relevant ethics aspects described in the GA or ethics deliverables? Is complementary information provided, e.g. on consent for preservation and sharing of personal data as well as data anonymisation? Yes Some No

Recommendations:

6. OTHER

6.a Are other relevant data management, data sharing and data security policies described (e.g. national, institutional or research field specific policies)? Yes Some No

Recommendations:

Overall comments:

Date of submission to the project coordinator: _____

Deadline for the next version of the data management plan: _____

Signed Project Officer: _____