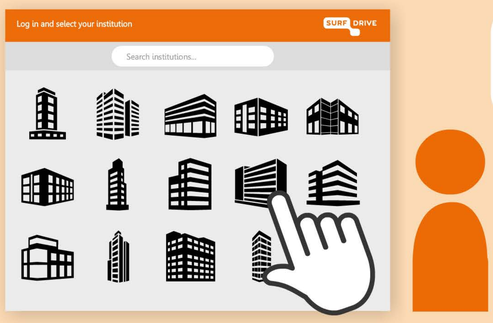
# Getting started with SURFdrive

STORE YOUR WORK SAFELY ON SURF DRIVE

Log in to SURFdrive.nl

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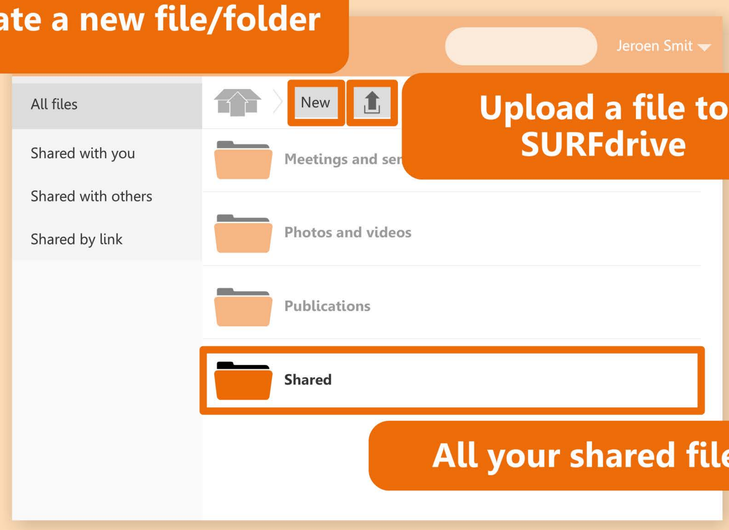
Log in and select your institution

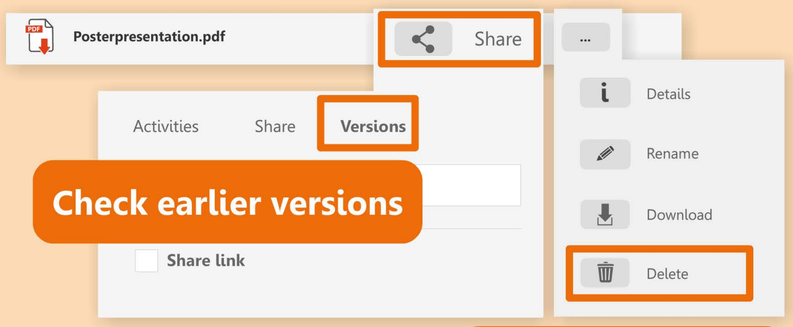
Create a new file/folder




Upload a file to SURFdrive

All your shared files

Share files



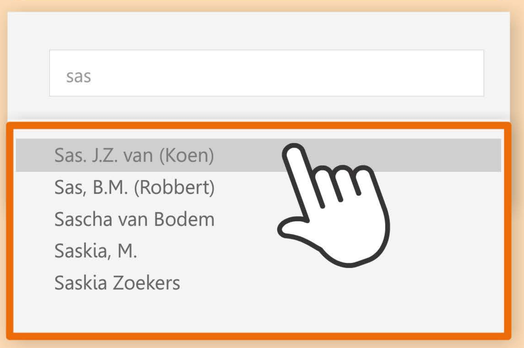

Check earlier versions

Delete files

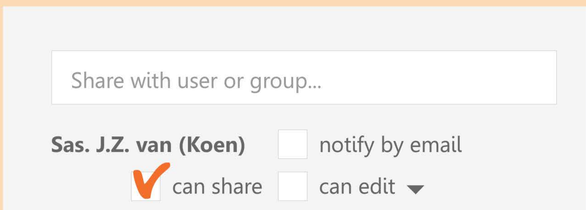
# Share files and folders

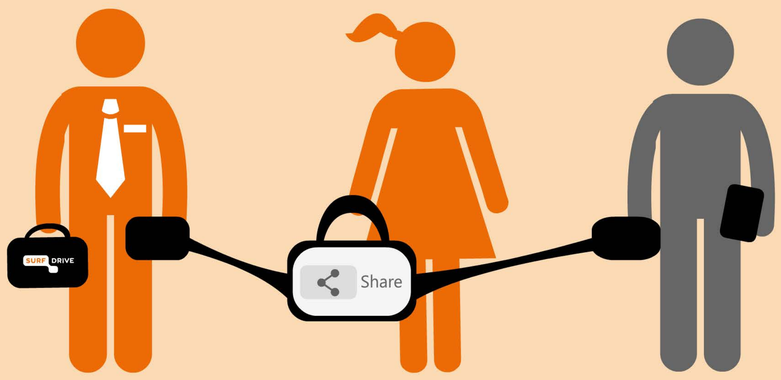
Share files or folders with SURFdrive users by typing their name in the entry field

Stop sharing?
Click 🗑
to delete SURFdrive users



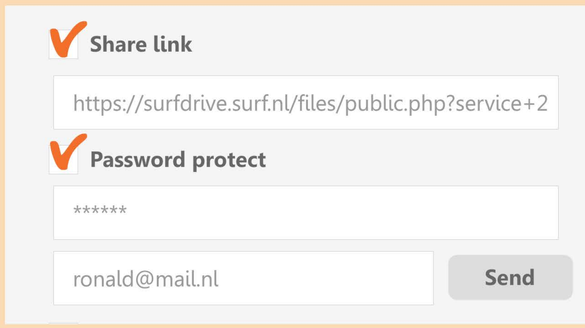

Change authorisations



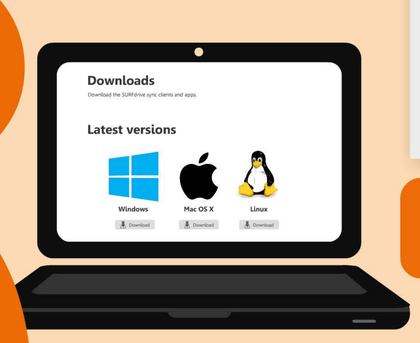
Share files and folders with external parties via 'Share link'

Stop sharing?
Uncheck the 'Share link' box

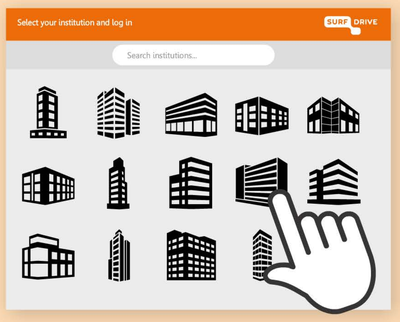



To make your shared file extra secure, add a password

# Synchronise files




Want to access your files anytime, anywhere – offline too?
Download and install one of the SURFdrive clients from SURFdrive.nl

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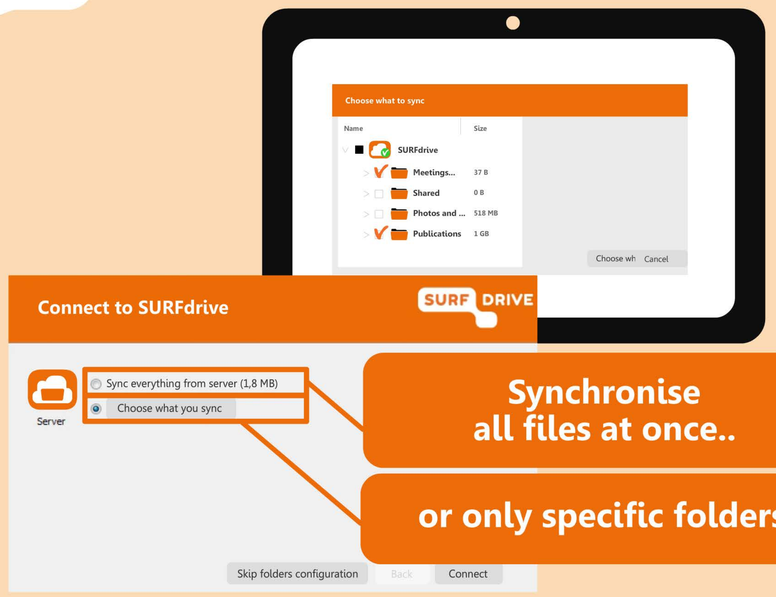
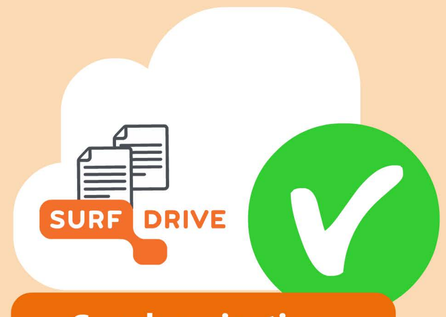
Select your institution and log in




Synchronise all files at once..

or only specific folders




Synchronisation complete!

# If you would like to know more, go to SURFdrive.nl