

End user documentation SCZ COmanage

Depending on how COmanage is deployed, you might or might not need to install it, configure Collaborative Organisations (CO's) and assign the admin role of a CO to someone, like a Principal Investigator (PI). The CO admin can invite members. For every rol, you find documentation below.

Most SCZ users only need to read "Steps for a CO manager like a Principal Investigator".

- [Steps for COmanage administrators: installing COmanage](#)
- [Steps for COmanage administrators, after installation](#)
- [Steps for a CO manager like a Principal Investigator](#)
- [Steps for a user](#)
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Apart from the doc on this page, also check out the children pages with example flow configuration to get you started asap. Links to the children-pages can also be found at the bottom of this page.

Steps for COmanage administrators: installing COmanage

For people using the hosted SCZ COmanage, this step can be skipped.

But for people that want to completely 'roll their own', including installing COmanage themselves: before you can try COmanage, you need to install it (as long as it is available and does what you need, you can also use the demo environment at <https://registry.bbmri-nl.demo.surfconext.nl/>). If you want to install COmanage:

1. Acquaint yourself with COmanage terminology: <https://spaces.internet2.edu/display/COmanage/Glossary>
2. Install COmanage on a (Virtual) Machine: a how-to can be found in the readme at <https://github.com/venekamp/nowfap-portal/blob/develop/README.md> (we are working on an improved version: contact us for the status)

Steps for COmanage administrators, after installation

After someone has installed COmanage, you need to configure CO's. We recommend the following steps for people with the task to create CO's:

1. Learn about different types of admins and super users: [Registry Administrators](#)
2. Learn about the difference between a CO and a COU: [CO vs COU](#)
3. Create a new CO: [How to Create a New CO](#) > for SCZ, this is done by the SCZ team
4. Configure a new CO: [How to Configure a CO](#) > for SCZ, this is done by the SCZ team
5. Enable enrolment flows: [How to Configure Enrollment Flows](#)
6. Configure an invitation flow: [How to Configure an Invitation Enrollment Flow](#)
7. Configure a Self Signup Flow: [How to Configure a Self Signup Enrollment Flow](#)
8. Add new CO members: [How to Add New CO Members](#)
9. Assign CO admin roles to members: [How to Make a Member into a CO Admin](#)
10. Learn about different types of groups: [COUs vs CO Groups](#)
11. Create a Group: [How to Create a Group](#)
12. [Make services available to users](#)

Steps for a CO manager like a Principal Investigator

If a COmanage environment is installed and pre-configured, depending on how tasks are divided between you and the COmanage administrator, we recommend the following steps when you want to try-out/start using COmanage:

1. Learn about the difference between a CO and a COU: [CO vs COU](#)
2. Configure a new CO: [How to Configure a CO](#)
3. Enable enrollment flows: [How to Configure Enrollment Flows](#)
4. Configure an invitation flow: [How to Configure an Invitation Enrollment Flow](#)
5. Configure a Self Signup Flow: [How to Configure a Self Signup Enrollment Flow](#)
6. Add new CO members: [How to Add New CO Members](#)
7. Assign CO admin roles to members: [How to Make a Member into a CO Admin](#)

8. Make services available to users

Steps for a user

After all these steps, users should now be able to login to your portal, as was shown in the video (if the video doesn't start playing, try opening it full-screen via the icon in the top right corner). The cow-sound at the start of the video is related to the name of the company involved in work on COmanage, [Spherical Cow Group](#) of which the name is based on the usage of spherical cow, a [humorous metaphor](#) for highly simplified scientific models of complex real life phenomena):

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Links to more info

- If you want more info, including how COmanage can play a role in different scenarios, available plugin-options and integration with a more feature rich group supplier like Grouper, access the COmanage Administrative Manual at <https://spaces.internet2.edu/display/COmanage/COmanage+Administrative+Manual> , or the Technical Manual at <https://spaces.internet2.edu/display/COmanage/COmanage+Technical+Manual> .
- COmanage demo environment: <https://registry.bbmri-nl.demo.surfconext.nl/>
- Example inventory: <https://github.com/venekamp/nowfap-portal/tree/develop/inventories/example>
- COmanage how-to-articles: <https://spaces.internet2.edu/display/COmanage/How-to+articles>
- Userflow video (Ben, Google Drive): https://drive.google.com/open?id=0BwSgD_8NVojcSTd4UmRqc0g1Yk0

Children pages

- [COmanage Configuration Options](#)
- [Configuring COmanage Enrollment Flows](#)
- [Example invite flows](#)
- [ORCID - Access Denied - solution](#)